

Board of Education Special Meeting	June 11, 2014	Sullivan West Central School High School Library	Page -1-
MEMBERS PRESENT:	M. Scheutzow, President R. Brey, Member K. Meckle, Member	A. Daley, Vice-President K. Cohen, Member K. Murphy	L. Arzilli, Member J. Glase, Member R. Joyce-Turner
ABSENT:	none		
OTHERS PRESENT:	Nancy M. Hackett, Supt.	L. Poston, Asst. Supt for Adm Services	

The meeting was called to order at 6:35 PM.

Motion was made by Mrs. Brey, seconded by Mrs. Meckle to convene an executive session to discuss the proposed acquisition, sale or lease of real property, securities, only when publicity would substantially affect the value thereof. Unanimously carried	Go into Executive Session
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Cohen to come out of executive session at 8:38 PM Unanimously carried	Come out of Executive/adjourn

Respectfully submitted,

Margaret L. Luty  
District Clerk

Board of Education Regular Meeting	June 12, 2014	Sullivan West Central School High School Library	Page -1-
MEMBERS PRESENT:	M. Scheutzow, President R. Brey, Member K. Meckle, Member	A. Daley, Vice-President K. Cohen, Member R. Joyce-Turner, Member	L. Arzilli, Member J. Glase, Member
ABSENT:	K. Murphy		
OTHERS PRESENT:	Nancy M. Hackett, Supt. M. Luty, District	L. Poston, Asst. Supt for Adm Services Staff, Press, Public, Students & CSArch	
Mrs. Scheutzow called the meeting to order at 7:00 PM and led in the Pledge of Allegiance.			
Motion was made by Mrs. Brey, seconded by Mrs. Joyce-Turner to accept the agenda. Unanimously carried			Accept agenda
Motion was made by Mrs. Brey, seconded by Mrs. Joyce-Turner to approve the minutes of the regular meetings held on May 8 & 22, 2014 and the special meeting held on June 3, 2014 as submitted. Unanimously carried			Approve Minutes
Mrs. Scheutzow opened the meeting for Public Comment. Several members of the community spoke regarding the sale of the Narrowsburg building.			
Joseph Campanelli, student board member spoke eloquently about his school career from kindergarten through his senior year. Dr. Hackett presented him with a SW pin and his name plate.			
Students from Mrs. Ruiz class shared with the Board and Public their NASA/STEM Program Presentation.			
Carole O'Neill shared her ELA report.			
Audit Finance, Facilities Needs and Policy Committees shared minutes from their meetings.			
Motion was made by Mrs. Joyce-Turner, seconded by Mrs. Meckle to conduct, upon the recommendation of Superintendent Hackett the 1 <sup>st</sup> reading, waive the 2 <sup>nd</sup> reading and adopt the following policies:			Adopt policies
<ul style="list-style-type: none"> <li>o Policy 3510 Emergency School Closings (revised)</li> <li>o Policy 5615 Use of School District Trademarks &amp; Service Marks (new)</li> <li>o Policy 3411 Unlawful Possession of a Weapon upon School Grounds (revised)</li> </ul>			
<ul style="list-style-type: none"> <li>o Policy 7360 <b>New name:</b> Prohibition of Weapons on School Grounds</li> <li>o Policy 7511 Weapons in School and the Gun-Free Schools Act (revised)</li> <li>o Policy 7511 Immunization of Students (revised)</li> <li>o Policy 7614 Preschool Special Education Program (revised)</li> </ul>			
Unanimously carried			
Dr. Hackett gave her superintendent report.			
Mrs. Poston shared the workshops she has attended along with a discussion on the affordable care act.			
Motion was made by Mrs. Daley, seconded by Mrs. Joyce-Turner that: <b>WHEREAS</b> , the Sullivan West Central School District (the "District") solicited competitive bids for construction and installation of certain athletic fields and related site work at the District's high school, as delineated in the bid specifications; and <b>WHEREAS</b> , Sullivan County Paving (SVP) submitted the low bid, in the amount of \$1,294,625.00, plus bids for alternate site work in the amounts of \$85,000 for fencing, and \$62,000 for backstops; and <b>WHEREAS</b> , post bid negotiations with SVP resulted in an agreed-upon reduction to SVP's base bid in the amount of \$50,800, thereby reducing SVP's base bid to \$1,243,825.00; <b>NOW, THEREFORE, BE IT RESOLVED</b> , that the District's Board of Education hereby accepts SVP's low bid in the amount of \$1,243,825.00, as reduced pursuant to post-bid negotiations with SVP, together with SVP's bids for chain link fencing at \$85,000, and chain link backstops at \$62,000, for a total bid amount and contract award in the amount of \$1,390,825.00.			Award bid for HS field project
Unanimously carried			
Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner to accept the Treasurer's Report for May 2014. Unanimously carried			Accept treasurers Report
Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner to approve the Budget Transfer for May 2014. Unanimously carried			Approve Budget Transfer
Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner to accept the extra-curricular report for May 2014. Unanimously carried			Accept extra- curricular report
Motion was made by Mrs. Brey, seconded by Mr. Arzilli that the Board of Education establishes a Tax Certiorari Reserve in accordance with Education Law 3651[1-a] in the amount of \$260,784.19 to be funded from un-appropriated fund balance. This is in addition to \$70,879.85 for 2010-2011, \$128,266.50 for 2011-2012, and \$67,706.88 for 2012-2013 to total <b>\$527,637.42</b> for the purpose of paying judgments and claims in tax certiorari proceedings in accordance with article seven of the Real Property Tax Law. Unanimously carried			Establish a Tax Certiorari
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli that: <b>WHEREAS</b> , the Sullivan West Central School District (the "District") has established and maintains a Workers' Compensation Reserve in accordance with New York General Municipal Law Section 6-j; and <b>WHEREAS</b> , the available balance in the District's Workers' Compensation Reserve exceeds the amounts required			Transfer monies to Workers' Comp Reserve

by the District to meet the obligations for which this Reserve was established;  
**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby authorizes the District’s Assistant Superintendent for Administrative Services to transfer up to a maximum of six hundred thousand dollars (\$600,000) from the available excess in the Workers’ Compensation Reserve, into the District’s general fund, and to apply the amount that is transferred into the general fund to the budget appropriation for the 2014-2015 fiscal year.  
Unanimously carried

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Arzilli that:  
**WHEREAS**, the Board of Education (the “Board”) of the Sullivan West Central School District (the “District”) has heretofore established an Unemployment Insurance Reserve Fund, a Retirement Contribution Reserve Fund, an Employee Benefit Accrued Liability Reserve Fund, and a Workers’ Compensation Reserve Fund in accordance with the New York General Municipal Law Sections 6-r and 6-p respectively; and  
**WHEREAS**, the amount of funds on deposit in each of the above-referenced reserve funds is believed to be insufficient to fully satisfy the District’s obligations for which these reserves were established;  
**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby authorizes and directs the transfer **from** undesignated, un-appropriated fund balance remaining in the District’s general fund at the close of the 2013-14 fiscal year on June 30, 2014 **into** the specified reserve funds, as follows:  
up to TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00) to the Retirement Contribution Reserve Fund;  
up to ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) to the Employee Benefit Accrued Liability Reserve Fund; and  
**BE IT FURTHER RESOLVED**, that such funds shall be deposited, invested, expended and accounted for strictly in accordance with the applicable sections of the General Municipal Law; and  
**BE IT FURTHER RESOLVED**, that the above described transfers may occur at any time after the District’s undesignated, unappropriated surplus funds existing on June 30, 2014 have been calculated and ascertained with reasonable certainty, provided that the transfers shall occur prior to the issuance of the District’s tax levy for the 2014-2015 school year.  
Unanimously carried

Transfer monies  
into reserve funds

Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner to accept the correction of errors as specified by the Sullivan County Director of Real Property Tax as summarized below; and to direct the Tax Collector to take the necessary actions in accordance with Real Property Tax Law.

Correction of  
Errors

Tax Payer	S-L-B	Original Tax bill	New Tax Bill	Refund
J. Conklin	38.-1-31.2	\$573.22	\$214.01	\$359.21 2012-2013
J. Conklin	38.-1-31.2	\$667.38	\$301.38	\$366.00 2013-2014
M. & R. Palumbo	2.-1-6.9	\$3,273.40	\$3,224.32	\$49.08 2013-2014

Unanimously carried

Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner to accept and award upon the recommendation of Superintendent Hackett the bid for Refuse Removal to **Thompson Sanitation** at a cost of \$19,560., effective 7/1/2014-6/30/2015.  
Unanimously carried

Award refuse  
removal bid  
Thompson  
Sanitation

Motion was made by Mr. Arzilli, seconded by Mrs. Brey to award, upon the recommendation of Superintendent Hackett, the bid for the Geodesic Growing Dome Kit to the sole bidder, **Growing Spaces, LLC** for \$19,561.43.  
Unanimously carried

Award bid for  
Geodesic growing  
Dome

Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner to excess, upon the recommendation of Superintendent Hackett the attached list of technology equipment (File #061214-01).  
Unanimously carried

Excess tech  
equipment

Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner to accept, upon the recommendation of Superintendent Hackett the attached list of Art Supplies donated by Elizabeth J. Kidder, valued at an estimated worth of \$10,000 (File #061214-02).  
Unanimously carried

Accept donation  
of art supplies

Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner to excess, upon the recommendation of Superintendent Hackett the following athletic equipment: 25 badminton rackets; 1 golf bag w/13 various clubs; 23 scooters; 11 floor hockey sticks; 33 tennis rackets; 16 baseball/softball bats; 6 catcher masks; 2 chest protectors and 1 pair of leg protectors.  
Unanimously carried

Excess athletic  
equipment

Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner to accept, upon the recommendation of Superintendent Hackett, the donation of \$1,000 from Rose & Kiernan to be deposited into the Trust and Agency Fund for the Rose & Kiernan Scholarship Award.  
Unanimously carried

Accept donation  
Rose & Kiernan

Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner to accept, upon the recommendation of Superintendent Hackett, monies of \$180.00 from Rochester Institute of Technology- Project Lead the Way – to be placed in the General Fund to be used by the High School Principal.  
Unanimously carried

Accept money  
from RIT

Motion was made by Mrs. Brey, seconded by Mrs. Joyce-Turner that the Board of Education of the Sullivan West Central School District authorizes the Superintendent of Schools to sign and thereby execute the attached contract agreement with **Briger Security Guard Services Inc.**, for the agreement date of June 8, 2014 to June 27, 2014 (File #061214-03).  
Unanimously carried

Contract Agree-  
ment Briger  
Security Guard

Motion was made by Mrs. Brey, seconded by Mrs. Meckle that the Board of Education of the Sullivan West

Contract Agree-

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Central School District authorizes the Superintendent of Schools to sign and thereby execute the attached contract agreement with <b>CBIZ Valuation Group, LLC</b> , for valuation and inventory updating services (File #061214-04).			ment CBIZ Valuation Group
Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner that the Board of Education of the Sullivan West Central School District authorizes the Superintendent of Schools to sign and thereby execute the attached renewal agreement with <b>Peak Power Systems</b> for bi-annual system checkup for our generators at both school buildings (File #061214-05)			Renewal agree- ment Peak Power Systems
Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner that the Board of Education of the Sullivan West Central School District authorizes the Superintendent of Schools to sign and thereby execute the attached renewal agreement with <b>Employee Assistance Program</b> for services for the period of July 1, 2014 through June 30, 2015 (File #061214-06) Unanimously carried			Renewal agree- ment Employee Assistance Program
Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner to award, upon the recommendation of Superintendent Hackett, the annual contract (2014-2015) for Equipment Rental & Construction Materials to the two qualified low bidder, <b>Hughson and Gary Meyer Excavating</b> . Attached list identifies items and price per hour. (File #061214-07) Unanimously carried			Award contract for equipment rental
Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner that the Board of Education of the Sullivan West Central School District authorizes the participation in the Delaware-Chenango-Madison-Otsego BOCES Cooperative Purchasing Service for the 2014-2015 school year. Cooperative Purchasing (File #061214-08) Generic (File #061214-09) and Food and Cafeteria Supplies (File #061214-10). Unanimously carried			Participation in DCMO
Motion was made by Mrs. Joyce-Turner, seconded by Ms. Glase to appoint, upon the recommendation of Superintendent Hackett, <b>David P. Eggleton</b> to a 2-year probationary teaching position effective August 27, 2014 and to expire on August 26, 2016, in the tenure area of Health & Physical Education, at a salary of \$50,955., Step 5 with compensation for Masters Degree and additional credits when documentation is presented. Unanimously carried			Appoint D. Eggleton - Phys Ed/Health
Motion was made by Mrs. Joyce-Turner, seconded by Mrs. Brey to appoint, upon the recommendation of Superintendent Hackett, <b>Diana C. Young</b> to a 3-year probationary teaching position effective August 27, 2014 and to expire on August 26, 2017, in the tenure area of Health & Physical Education, at a salary of \$44,500., Step 1, with compensation for Masters Degree and additional credits when documentation is presented. Unanimously carried			Appoint D. Young - Phys Ed/Health
Motion was made by Mrs. Joyce-Turner, seconded by Mrs. Daley to appoint, upon the recommendation of Superintendent Hackett, <b>Billy J. Templeton</b> to a 3-year probationary teaching position, pending NYS certification, effective August 27, 2014 and to expire on August 26, 2017, in the tenure area of Secondary English, at a salary of \$44,500., Step 1, with compensation for Masters Degree and additional credits when documentation is presented. Unanimously carried			Appoint B. Templeton English
Motion was made by Mrs. Joyce-Turner, seconded by Mrs. Daley that the Board of Education (the “Board”) of the Sullivan West Central School District (the “District”) hereby adopts and approves the attached Memorandums of Agreement (MOAs) between the District and each of the ten (10) individual school employees listed below, for the purpose of specifying certain employment benefits during their continued employment in good standing by the District during the 2014-2015 school year and fiscal year: <b>Albert Demarmels; Nancy Grimes; Elizabeth A. Huggler; Joanne Lane; Rickey Layton; Stephen Lewis; Margaret L. Luty; Regina Meyer; Lorraine Poston and Dawn Priebe</b> <b>BE IT FURTHER RESOLVED</b> , that the Board authorizes the Superintendent of Schools and Board President to sign and thereby execute the approved MOAs with each of these employees on behalf of the Board and District. Unanimously carried			Approve MOAs for individual school employees
Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner to approve the CSE report as recommended by the Chairperson of the Committee on Special Education. Unanimously carried			Approve CSE report
Motion was made by Mr. Arzilli, seconded by Mrs. Daley to accept the retirement resignation from <b>Carol Shampine</b> (Food Service) effective June 24, 2014. Unanimously carried			Accept retirement C. Shampine
Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner to accept the resignation from <b>Sharon Cohen</b> (Latchkey Program Coordinator) effective June 30, 2014. Unanimously carried			Accept resignation S Cohen/Latchkey Coordinator
Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner to appoint, upon the recommendation of Superintendent Hackett the following summer school personnel effective July 8 <sup>th</sup> – July 25, 2014 (Tuesday, Wednesday, Thursday, Friday): <b>Coordinator:</b> Meg Armstrong/\$3,633-stipend <b>Teachers/\$43.00 per hour:</b> Tara Brey; Michele Brockner; Cindy Humleker; JoAnn Mullally; Patti Roche; Lisa Smith; Patti Norden; Kayla Peters <b>Driver Education:</b> Robert Fife/\$43.00 per hour <b>Teacher Assistant:</b> Nicole Hubert/\$20.04 per hour; Kathy Hector/\$20.04 per hour <b>Teacher Aide:</b> Casey Ross/\$17.49 per hour; Hilda Monfredo/\$17.49 per hour; Brenda Manzi/\$17.49 per hour; Lori Kestler/\$17.49 <b>Substitute Teacher/\$43.00 per hour:</b> Chris Teeple			Appoint summer reading clinic staff

Unanimously carried

Motion was made by Mr. Cohen, seconded by Mrs. Joyce-Turner to appoint, upon the recommendation of Superintendent Hackett the additional substitute personnel for the 2013-2014 school year:  
**Teacher:** Danielle Meyer  
**Teacher Assistant:** Danielle Meyer; Molly Stabile  
**Teacher Aide:** Molly Stabile  
**Childcare Attendant:** Pat Tabacco  
**Food Service:** Brenda Cardona

Appoint  
additional subs

Angela Daley, a long time board member was recognized for her dedicated service and commitment to the District for the last twelve years serving as a member and vice-president. Mrs. Daley was presented with a clock and accolades from her colleagues on the Board.

Motion was made by Ms. Glase, seconded by Mrs. Daley to convene an executive session at 9:28 PM to discuss the proposed acquisition, sale or lease of real property, securities, only when publicity would substantially affect the value thereof.  
Unanimously carried

Go into  
executive  
session

Motion was made by Mrs. Daley, seconded by Mr. Cohen to come out of executive session at 9:45 PM  
Unanimously carried

Come out of  
Executive

Motion was made by Mrs. Daley, seconded by Mrs. Meckle to adjourn at 9:46 PM.  
Unanimously carried

Adjourn

Respectfully submitted,

Margaret L. Luty  
District Clerk

Board of Education Special Meeting	June 19, 2014	Sullivan West Central School High School Library	Page -1-
MEMBERS PRESENT:	M. Scheutzow, President R. Brey, Member K. Meckle, Member	A. Daley, Vice-President K. Cohen, Member K. Murphy, Member	L. Arzilli, Member J. Glase, Member R. Joyce-Turner
ABSENT:	none		
OTHERS PRESENT:	Nancy M. Hackett, Supt. J. Miller, BS & K T. Peachey, Board Member Elect	L. Poston, Asst. Supt for Adm Services E. Hyde/B. Bernitt/ Century 21 Country Realty	

The meeting was called to order at 6:00 PM.

Motion was made by Mrs. Brey, seconded by Mrs. Joyce-Turner to convene an executive session to discuss the Purchase offers on the Narrowsburg Building. Unanimously carried	Go into Executive Session
Motion was made by Mrs. Joyce-Turner, seconded by Ms. Glase to come out of executive session at 7:17 PM Unanimously carried	Come out of Executive
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Cohen, that the Board of Education (the “Board”) of the Sullivan West Central School District (the “District”) hereby accepts Joan A. Buto’s (“Ms. Buto”) offer in the amount in the amount of \$751,000, to purchase the former Narrowsburg School, in accordance with the terms of Ms. Buto’s offer, subject to the requirements of New York Education Law Section 1804(6)(c); and <b><i>BE IT FURTHER RESOLVED</i></b> , that the Board hereby authorizes and directs the District’s attorneys to prepare a contract of sale in accordance with Ms. Buto’s offer, and to take all necessary steps to close on the sale of the Narrowsburg School to Ms. Buto. Motion carried.	Accept Joan A Buto’s purchase offer for the Narrowsburg Building
Yes – 7	No – Glase & Daley

Mrs. Scheutzow opened the meeting for public comment. Members of the audience voiced their concerns regarding the board’s decision to sell the Narrowsburg Building to Joan A. Buto.

Motion was made by Mrs. Daley, seconded by Mrs. Brey to adjourn at 7:24 PM. Unanimously carried	Adjourn
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Respectfully submitted,

Margaret L. Luty  
District Clerk